

DIGITAL PRINTING

Fax orders to: 617.374.6020
E-Mail: jobs@pageworks.com
Anonymous FTP: ftp.pageworks.com
Web: http://www.pageworks.com

Today's Date:

Please fill out the order form as completely as possible. Please include a hardcopy or pdf proof of your artwork.

Page.....of.....

Customer & Billing Information

Contact

Company

Address

.....

Day Phone

Eve Phone.....Call Until.....

Email

Fax

Payment Method:

PW Account, P.O.#

Cash/Check/MC/VISA/AmEx

Enter CC# & Expiration Date Below

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File(s) Sent By

Disk E-Mail FTP

Transmitted File Name(s)

Turnaround

Standard Rush \$

Need job by (date/time)

Delivery Method

Hold at Pageworks OR Ship via. . .

PW Courier \$

PW UPS \$

Customer UPS

UPS Acct #

Ship-To Information

Same address as above
(or enter the shipping address below)

Attention

Company

Address

.....

Phone

APPLICATION/FILES

File Name(s):

Application:

MAC PC Version #.....

PROOFS

PageWorks to Provide

Match Customer Supplied Proof

PRINTING SPECIFICATIONS

Press: Heidelberg Quickmaster DI
(offset ink, 3-5 day turnaround)

Xerox Docucolor 6060
(toner based, 24 hour turnaround)

Quantity:

Flat Size:

Finished Size:

Paper Stock

House Text 80# 100#

gloss coated dull coated uncoated

House Cover 80# 100#

gloss coated dull coated uncoated

Other Mill:

Stock:

Weight:Finish:

Bleeds

Yes No # of sides

Press

4-color/1 side 4-color/2 sides Varnish / sides

Finishing

folding scoring straight line perf.

(Please include a folding dummy)

Packaging

Bulk Shrink wrap bundles of

SPECIAL INSTRUCTIONS

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Prepress Proof Ship-To Information

Same address as Billing Attention

Same address as Ship-To Company

Proofs completed next business day. Address

Turnaround time begins with proof approval Phone

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